

# Business Information Systems (BIS)

## - ABE

The BIS programme from the Association of Business Executive (ABE) is considered to be a well balanced set of courses that provides a firm grounding in key IT and business skills and leads to highly recognised qualifications. ABE has raised its reputation significantly recently. The holders of its diplomas are accepted directly into second and third years of a bachelors degree by many universities. An Advanced Diploma on top of some good experience in related field will enable students directly join an MBA programme in certain universities.

### Certificate

- Introduction to Business
- Introduction to Accounting
- IT Applications and Skills
- Introduction to the World of Computers

### Diploma Part 1

- Organisational Behaviour
- Financial Accounting
- Computer Fundamentals
- Computer Applications in Business & Finance
- Principles of Programming

### Diploma Part 2

- Marketing Policy, Planning and Communication
- Human Resource Management
- Managerial Accounting
- Systems Analysis and Design
- Computer Networking
- Information Systems Project Management
- Quantitative Methods for Business and Management

### Advanced Diploma

- Contemporary Application Development Methods
- Internet Systems Development
- Relational Database Applications in Business
- Information Strategic Marketing Management

### Any ONE from

- Corporate Finance
- Managing in Organisations
- Strategic Human Resource Management for Business Organisation

### Start – Jan/May/Sep

Admissions open – All year

Study Mode – Full Time (15-20) hours/week

Awarding Body – ABE

Duration – 4.5 years programme, 1 year each for Certificate and Diplomas, up to 18mths for

Advance Diploma

### Entry requirements

#### Certificate

There are no entry requirements for this course except English Competency i.e. ESOL, EFL, LCCI, British Council or College Preparatory English qualifications.

#### Diploma

##### Any one of the following

- Successful completion of the ABE Certificate exams
- Two GCE A-levels plus four GCSEs at grade C or above, including English Language and Maths
- BTEC National award in relevant subjects
- Three passes in LCCI Level 3 in relevant subjects
- Three passes in RSA examinations, of which at least two must be at Stage 3
- Pitman's Qualifications – three passes at level 3 in relevant subjects
- An 'Access' Certificate from a UK College of Further Education, e.g. ACL
- Any NCVQ approved qualifications at level 3 in relevant subjects.
- If you hold none of the above please contact ACL Admissions for advice.

*Note: 9 out of 10 diploma subjects must be attempted. Exemption for up to 6 subjects may be granted for previous qualifications approved by ABE.*

#### Advanced Diploma

##### Any one of the following

Relevant ABE Diploma or university degree

Other similar qualifications – seek advice from ACL Admissions.

*\* No exemptions are granted at Advanced Diploma level.*